

Notes of meeting

<b>Title of Meeting:</b>	Suffolk Enhanced Partnership Project Board																																													
<b>Purpose or Mandate:</b>	A collaborative approach to improving passenger transport																																													
<b>Date:</b>	29 April 2022 meeting																																													
<b>Place:</b>	Endeavour House (hybrid meeting)																																													
<b>Times:</b>	14:00 – 15:30																																													
<b>Attended:</b>	<table border="0"> <tr><td>Alexander</td><td>Nicoll</td><td>SCC Cllr &amp; Chair</td></tr> <tr><td>Simon</td><td>Barnett</td><td>SCC</td></tr> <tr><td>David</td><td>Boden</td><td>Stagecoach</td></tr> <tr><td>Steve</td><td>Bryce</td><td>Ipswich Buses</td></tr> <tr><td>Jeremy</td><td>Cooper</td><td>Go EA</td></tr> <tr><td>Emma</td><td>Forde</td><td>ARUP/SCC</td></tr> <tr><td>Bill</td><td>Hiron</td><td>Stephensons</td></tr> <tr><td>Paul</td><td>Horne</td><td>SCC</td></tr> <tr><td>Rick</td><td>Martin</td><td>Coach Services</td></tr> <tr><td>Graeme</td><td>Mateer</td><td>SCC</td></tr> <tr><td>Calum</td><td>Poole</td><td>SCC</td></tr> <tr><td>Andrew</td><td>Pursey</td><td>Border Bus</td></tr> <tr><td>Martyn</td><td>Simonds</td><td>Simonds</td></tr> <tr><td>Timothy</td><td>Stephenson</td><td>SCC</td></tr> <tr><td>Steve</td><td>Wickers</td><td>First EC</td></tr> </table>	Alexander	Nicoll	SCC Cllr & Chair	Simon	Barnett	SCC	David	Boden	Stagecoach	Steve	Bryce	Ipswich Buses	Jeremy	Cooper	Go EA	Emma	Forde	ARUP/SCC	Bill	Hiron	Stephensons	Paul	Horne	SCC	Rick	Martin	Coach Services	Graeme	Mateer	SCC	Calum	Poole	SCC	Andrew	Pursey	Border Bus	Martyn	Simonds	Simonds	Timothy	Stephenson	SCC	Steve	Wickers	First EC
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<b>Minute-taker:</b>	P Horne																																													

<b>Item No.</b>	<b>Item Description</b>	<b>Relevant business considered, facts noted, the decision taken and its rationale</b>
<b>1</b>	<b>Welcome and Introductions</b>	
a	Initial meeting of the Enhanced Partnership	Following the operator objection period 21/12/21 – 119/1/22 and the stakeholder consultation period 24/1/22 – 6/3/22 no material changes to the EP were identified. This is the first Project Board of the new Suffolk EP.
b	SCC BSIP and EP Organisation chart	The SCC EP and BSIP team organisation chart was presented illustrating the depth and breadth of support SCC were committing to support the delivery of the EP scheme and ongoing activities to update the BSIP and EP documents. Cllr Nicoll as EP Board Chair and S Barnett as the EP Manager will provide the leadership to the EP delivery
<b>2</b>	<b>Bus Service Improvement Plan Reflections</b>	

a	DfT general feedback and potential opportunity for funding	<p>T Stephenson noted that only 'indicative' funding announcement been made. All authorities need to provide DfT with comfort they can deliver. SCC need to be ready to capitalise if funding is repurposed.</p> <p>General feedback inferred from DfT comments -</p> <ul style="list-style-type: none"> <li>• Lack of ambition – defined as no evidence of clear support /commitment from leaders / members to improving bus services – need to demonstrate pre-existing support for buses in Suffolk</li> <li>• No shovel ready bus priority schemes</li> <li>• Schemes required to support cost of living crisis</li> </ul>
b	School transport	<p>Discussion of integration of education and public transport. Emma Forde confirmed the EP obligation to review school travel.</p> <p>Operators raised concern re opportunity to integrate school route services with local services.</p>
c	Bus priority	<p><b>Action 1/ 1</b> The EP Board agreed for a sub-group to be formed to evaluate the bus priority interventions to focus and facilitate progress.</p>
3	<b>EP Governance</b>	
a	Working Groups	<p>Community Transport and Councillor working groups established. Operator working group to be formed to identify representatives of the smaller operators on EP Board.</p> <p><b>Action 1/ 2</b> S Barnett to establish the Passenger working group and passenger champion.</p> <p>Representatives of working groups to attend EP Forum which will work to scope the schemes which the EP Board will decide on their priority and funding.</p>
b	EP Board Representatives	<p><b>Action 1/ 3</b> All Operators to agree and confirm who will attend and vote on the Board for those operators with smaller proportion of commercial mileage</p>
4	<b>EP scheme</b>	
a	Network Review	<p>Current budget enshrined in the scheme. Includes network review which S Barnett is to invite operators to attend, with a DfT 1<sup>st</sup> July deadline.</p>
b	Moving Traffic Enforcement	<p>Discussion of the pathway required to identify a small number of locations for the initial application to the Secretary of State for approval. The 6 month trial warning period currently scheduled for early 2023 start.</p>
5	<b>Passenger Charter</b>	
a	Joint charter with neighbouring authorities	<p>Draft Norfolk &amp; Suffolk joint charter shared with the Board. J Cooper suggested that the Essex charter included in discussion (as distributed by J Cooper after the meeting).</p> <p><b>Action 1/ 4</b> Operators to coordinate their views and produce a charter based on the existing examples from Suffolk/Norfolk and Essex, feedback to S Barnett who will liaise with Norfolk &amp; Essex</p>
6	<b>Future Meetings</b>	

a	Frequency and dates for future meetings	<p>It was agreed that board meetings should initially be monthly Proposed dates for monthly meetings as below, these will be hybrid meetings.</p> <table border="1" data-bbox="646 230 970 786"> <tr><td>25-May</td><td>13:30 - 16:00</td></tr> <tr><td>30-May</td><td>13:30 - 16:00</td></tr> <tr><td>28-Jun</td><td>13:30 - 16:00</td></tr> <tr><td>29-Jun</td><td>13:30 -16:00</td></tr> <tr><td>25-Jul</td><td>13:30 -16:00</td></tr> <tr><td>28-Jul</td><td>9:30 - 12:00</td></tr> <tr><td>29-Jul</td><td>9:30 - 12:00</td></tr> <tr><td>22-Aug</td><td>13:30 -16:00</td></tr> <tr><td>23-Aug</td><td>13:30 -16:00</td></tr> <tr><td>25-Aug</td><td>9:30 - 12:00</td></tr> <tr><td>26-Aug</td><td>9:30 - 12:00</td></tr> <tr><td>26-Sep</td><td>13:30 -16:00</td></tr> <tr><td>30-Sep</td><td>9:30 - 12:00</td></tr> <tr><td>24-Oct</td><td>13:30 - 16:00</td></tr> </table> <p><b>Action 1/ 5</b> All to identify availability by 9/5/21 to <a href="http://bus.strategy.suffok.gov.uk">bus.strategy.suffok.gov.uk</a> to enable dates to be confirmed for the future Board meetings.</p> <p><b>Action 1/ 6</b> Suggestions for agenda items for the next meeting to be emailed to S Barnett</p>	25-May	13:30 - 16:00	30-May	13:30 - 16:00	28-Jun	13:30 - 16:00	29-Jun	13:30 -16:00	25-Jul	13:30 -16:00	28-Jul	9:30 - 12:00	29-Jul	9:30 - 12:00	22-Aug	13:30 -16:00	23-Aug	13:30 -16:00	25-Aug	9:30 - 12:00	26-Aug	9:30 - 12:00	26-Sep	13:30 -16:00	30-Sep	9:30 - 12:00	24-Oct	13:30 - 16:00
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