

Notes of meeting

<b>Title of Meeting:</b>	Suffolk Enhanced Partnership Passenger Forum - 2																																																																						
<b>Purpose or Mandate:</b>	A collaborative approach to improving passenger transport																																																																						
<b>Date:</b>	19 July 2022																																																																						
<b>Place:</b>	Teams meeting																																																																						
<b>Times:</b>	14:00 – 15:30																																																																						
<b>Attended:</b>	<table border="1"> <tr> <td><b>Simon Barnett (SLB)</b></td> <td>Suffolk CC</td> <td>Chair</td> </tr> <tr> <td><b>Alan Neville</b></td> <td>Greater Anglia</td> <td></td> </tr> <tr> <td><b>Alexander Nicoll</b></td> <td>Suffolk CC Cllr</td> <td>Cllr Group &amp; EP Board</td> </tr> <tr> <td><b>Bill Hiron</b></td> <td>Stephensons</td> <td>EP Board</td> </tr> <tr> <td><b>Calum Poole</b></td> <td>Suffolk CC</td> <td></td> </tr> <tr> <td><b>Douglas Gray</b></td> <td>Halesworth Area CT</td> <td>CT Group</td> </tr> <tr> <td><b>Graeme Mateer</b></td> <td>Suffolk CC</td> <td>EP Board</td> </tr> <tr> <td><b>Heath Williams</b></td> <td>Ipswich buses</td> <td>EP Board</td> </tr> <tr> <td><b>James Wright</b></td> <td>Rushmere St Andrew PC</td> <td>Passenger Group</td> </tr> <tr> <td><b>Katherine Davies</b></td> <td>Babergh Mid Suffolk</td> <td></td> </tr> <tr> <td><b>Lewis Boudville</b></td> <td>East Suffolk Council</td> <td></td> </tr> <tr> <td><b>Lynn Butler</b></td> <td>Coastal Accessible Transport Services</td> <td>CT Group</td> </tr> <tr> <td><b>Mark Wedgwood</b></td> <td>Suffolk Highways</td> <td></td> </tr> <tr> <td><b>Martyn Washbourne</b></td> <td>Norfolk CC</td> <td></td> </tr> <tr> <td><b>Michael Newsham</b></td> <td>Ipswich Borough Council</td> <td></td> </tr> <tr> <td><b>Niki Park</b></td> <td>Norfolk CC</td> <td></td> </tr> <tr> <td><b>Paul Horne</b></td> <td>Suffolk CC</td> <td></td> </tr> <tr> <td><b>Peter Bradfield</b></td> <td>Suffolk CC</td> <td></td> </tr> <tr> <td><b>Samuel Guiver</b></td> <td>Suffolk CC</td> <td></td> </tr> <tr> <td><b>Sarah Cooper</b></td> <td>Stutton PC</td> <td>Passenger Group</td> </tr> <tr> <td><b>Steve Bryce</b></td> <td>Ipswich Buses</td> <td></td> </tr> <tr> <td><b>Steve Wickers</b></td> <td>First EC</td> <td>EP Board</td> </tr> <tr> <td><b>Timothy Stephenson</b></td> <td>Suffolk CC</td> <td>EP Board</td> </tr> </table>		<b>Simon Barnett (SLB)</b>	Suffolk CC	Chair	<b>Alan Neville</b>	Greater Anglia		<b>Alexander Nicoll</b>	Suffolk CC Cllr	Cllr Group & EP Board	<b>Bill Hiron</b>	Stephensons	EP Board	<b>Calum Poole</b>	Suffolk CC		<b>Douglas Gray</b>	Halesworth Area CT	CT Group	<b>Graeme Mateer</b>	Suffolk CC	EP Board	<b>Heath Williams</b>	Ipswich buses	EP Board	<b>James Wright</b>	Rushmere St Andrew PC	Passenger Group	<b>Katherine Davies</b>	Babergh Mid Suffolk		<b>Lewis Boudville</b>	East Suffolk Council		<b>Lynn Butler</b>	Coastal Accessible Transport Services	CT Group	<b>Mark Wedgwood</b>	Suffolk Highways		<b>Martyn Washbourne</b>	Norfolk CC		<b>Michael Newsham</b>	Ipswich Borough Council		<b>Niki Park</b>	Norfolk CC		<b>Paul Horne</b>	Suffolk CC		<b>Peter Bradfield</b>	Suffolk CC		<b>Samuel Guiver</b>	Suffolk CC		<b>Sarah Cooper</b>	Stutton PC	Passenger Group	<b>Steve Bryce</b>	Ipswich Buses		<b>Steve Wickers</b>	First EC	EP Board	<b>Timothy Stephenson</b>	Suffolk CC	EP Board
<b>Simon Barnett (SLB)</b>	Suffolk CC	Chair																																																																					
<b>Alan Neville</b>	Greater Anglia																																																																						
<b>Alexander Nicoll</b>	Suffolk CC Cllr	Cllr Group & EP Board																																																																					
<b>Bill Hiron</b>	Stephensons	EP Board																																																																					
<b>Calum Poole</b>	Suffolk CC																																																																						
<b>Douglas Gray</b>	Halesworth Area CT	CT Group																																																																					
<b>Graeme Mateer</b>	Suffolk CC	EP Board																																																																					
<b>Heath Williams</b>	Ipswich buses	EP Board																																																																					
<b>James Wright</b>	Rushmere St Andrew PC	Passenger Group																																																																					
<b>Katherine Davies</b>	Babergh Mid Suffolk																																																																						
<b>Lewis Boudville</b>	East Suffolk Council																																																																						
<b>Lynn Butler</b>	Coastal Accessible Transport Services	CT Group																																																																					
<b>Mark Wedgwood</b>	Suffolk Highways																																																																						
<b>Martyn Washbourne</b>	Norfolk CC																																																																						
<b>Michael Newsham</b>	Ipswich Borough Council																																																																						
<b>Niki Park</b>	Norfolk CC																																																																						
<b>Paul Horne</b>	Suffolk CC																																																																						
<b>Peter Bradfield</b>	Suffolk CC																																																																						
<b>Samuel Guiver</b>	Suffolk CC																																																																						
<b>Sarah Cooper</b>	Stutton PC	Passenger Group																																																																					
<b>Steve Bryce</b>	Ipswich Buses																																																																						
<b>Steve Wickers</b>	First EC	EP Board																																																																					
<b>Timothy Stephenson</b>	Suffolk CC	EP Board																																																																					
<b>Minute-taker:</b>	P Horne																																																																						

Item No.	Item Description	Relevant business considered, facts noted, the decision taken and its rationale
1	<b>Welcome</b>	
		Simon Barnett welcomed people to the meeting
2	<b>Highway Maintenance, Network Assurance &amp; Signals engagement</b>	
	Highways Maintenance	<p>Mark Wedgwood, Highways Assessment and Claims Manager. Reminded operators of the reporting process (as reissued after last Forum) for overhanging vegetation on bus routes. Mark also requested that any issues were raised as they are identified rather than reported in bulk. The offer remains for Highways Maintenance team member to visit site with an Operator.</p> <p>No issues raised from meeting.</p>
	Network Assurance	<p>Sam Guiver, Network Assurance Manager. High volume of road works at present which the team will continue to seek to minimise impact.</p> <p>No issues raised from meeting.</p>
	Traffic Signals	<p>Douglas Cook, Senior Intelligent Transport Systems Engineer. In Doug's absence M Wedgwood offered to take away any issues raised.</p> <p><b>Action 2/1</b> M Wedgwood – to seek clarification re Norwich Road corridor signal changes, for operators to comment on</p> <p><b>Action 2/2</b> M Wedgwood – S Bryce reported failure of bus priority at Norwich Rd signals on 1/7/22 at 18:00, no green light for three cycles, forcing bus to jump red light. This incident to be investigated and reported back to meeting.</p>
3	<b>Working Groups feedback</b>	
		<p>Cllr Nicol reported that the Councillor working group continues to work together to identify solutions and lobby for financial resources.</p> <p>B Hiron asked for news of funding for EP staff. This is still awaited from DfT.</p> <p>No update from Passenger Interest and Community Transport groups.</p>
4	<b>EP Schemes details</b>	
	Infrastructure	<p>Initially an audit of the 6800 bus stops</p> <p><b>Action 1 / 1</b> Simon Barnett to provide pro forma for bus stop asset audit, for distribution. Ongoing, awaiting the means to populate the data into the pro forma.</p>

	Bus priority	<p>Bus priority meeting postponed from 12/7/22 due to non-availability, seeking a suitable alternative date</p> <p>Moving Traffic Enforcement survey data under review prior to development of business case and initiate process to request enforcement powers.</p> <p>The details of the bus priority interventions evaluation process described. C Poole interrupted by power failure, returned to advise meeting that work is underway to identify value for money ready for future regional meetings to discuss the interventions.</p>
	Brand	<p>Previous Forum responses fed back to Board and the branding sub-group to be reconvened. "Suffolk on Board – Enhanced Partnership" to be adopted for now, but still looking for a brand that will represent the EP partnership.</p>
	Ticketing	<p>Multi Operator ticketing to be pursued. Initial meeting scheduled for 18/9/22 postponed due to extreme weather, rescheduled for 1/8/22.</p>
4	<b>Opportunities</b>	
	West Suffolk Hospital	<p>P Bradfield shared proposals for the hospital redevelopment and bus facilities, including a new interchange with shuttle bus service and stop at front entrance. Proposals are at pre-planning stage.</p> <p>B Hiron commented that interchange between buses a sub optimal solution and asked if the shuttle would also be used by car park users. P Bradfield noted concerns and advised the shuttle would be for the bus and car park users.</p> <p>S Guiver &amp; T Stephenson requested additional discussions with P Bradfield offline.</p> <p>Discussion of shuttle bus capacity and frequency, suggested a walk up and go frequency (10 mins) required – P Bradfield to seek clarification on bus loop, frequency and numbers of vehicles</p>
	Refugees	<p>T Stephenson asked if there were any facilities for specific travel discounts for refugees. No facilities identified at this time.</p>
	Norfolk Hospitals	<p>D Gray highlighted in the chat the need to consider access to Norfolk hospitals which cater for North Suffolk residents</p>
	Sudbury Hamilton Road	<p>J Wright asked if redevelopment of bus station would result in loss of waiting and toilet facilities. C Poole responded that regeneration schemes would provide publicly available toilet and refreshment facilities</p>
	Moving Traffic Offences	<p>J Wright requested information on moving traffic restrictions on Carr St and Fore St in Ipswich.</p> <p><b>Action 2/3</b> C Poole to investigate and provide feedback to J Wright re moving traffic restrictions on Carr St &amp; Fore St (Ipswich).</p>

	Rural Transport Conversation	S Barnett shared details in the chat of this event to be held 22/7/22, places still available to book
5	<b>Schedule of future meetings</b>	Next Forum 16/8/22
6	<b>Any other business</b>	
		<p>K Davies raised the question of taking bicycles on buses to provide additional travel options.</p> <p>S Wickers that First only accept fold up bikes as luggage but need to retain space for wheelchair/buggy.</p> <p>A Neville confirmed Greater Anglia have some capacity for bicycles but agree with need to retain free space on buses for wheelchair/buggy joining service along route.</p> <p>Cllr Nicol highlighted this issue even more challenging for minibuses and solution still sought to provide multi modal options.</p> <p>S Wickers suggested bike storage at key locations and S Bryce highlighted Cambridge P&amp;R bike storage.</p>