

Notes of meeting

Title of Meeting:	Suffolk Enhanced Partnership Passenger Interest Group																													
Purpose or Mandate:	A collaborative approach to improving passenger transport																													
Date:	18 Oct 2022																													
Place:	Teams meeting																													
Times:	10:00 – 11:00																													
Attended:	<table border="1"> <tr> <td>SLB Simon Barnett</td> <td>SCC (chair)</td> </tr> <tr> <td>AF Cllr Anne Fleming</td> <td>Halesworth</td> </tr> <tr> <td>MW Cllr Mike Williamson</td> <td>Martlesham</td> </tr> <tr> <td>CP Calum Poole</td> <td>SCC</td> </tr> <tr> <td>??</td> <td>Brandon town council</td> </tr> <tr> <td>JW Cllr James Wright</td> <td>Rushmere St Andrew</td> </tr> <tr> <td>MG Cllr Mary George</td> <td>Nayland & Wissington</td> </tr> <tr> <td>JR John Russell</td> <td>DVSA</td> </tr> <tr> <td>BP Barry Pope</td> <td>DVSA</td> </tr> <tr> <td>HG Cllr Helen Geake</td> <td>Woolpit / Elmswell & Woolpit</td> </tr> <tr> <td>PH Paul Horne</td> <td>SCC</td> </tr> <tr> <td>BW Ben Walsh</td> <td>MARPA</td> </tr> <tr> <td>TW Toby Warren</td> <td>Chamber of Commerce</td> </tr> <tr> <td>VK Cllr Vivienne Klimowicz</td> <td>Stoke by Nayland</td> </tr> </table>		SLB Simon Barnett	SCC (chair)	AF Cllr Anne Fleming	Halesworth	MW Cllr Mike Williamson	Martlesham	CP Calum Poole	SCC	??	Brandon town council	JW Cllr James Wright	Rushmere St Andrew	MG Cllr Mary George	Nayland & Wissington	JR John Russell	DVSA	BP Barry Pope	DVSA	HG Cllr Helen Geake	Woolpit / Elmswell & Woolpit	PH Paul Horne	SCC	BW Ben Walsh	MARPA	TW Toby Warren	Chamber of Commerce	VK Cllr Vivienne Klimowicz	Stoke by Nayland
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Minute-taker:	P Horne																													

Item No.	Item Description	Relevant business considered, facts noted, the decision taken and its rationale
1	Welcome	
2	Funding	
		<p>Bus Recovery Grant extended to Oct 2022 to Mar 2023 to ensure vital services continue to run. Allocations made for Oct – Dec, Jan to Mar not yet confirmed</p> <p>Total Covid support to date for Suffolk £4.5m</p>
3	EP Obligations	
		<p>SLB to circulate roadside asset audit form & list from database of existing assets to check.</p>
		<p>CP described bus priority corridors in BSIP and the work with operators and others to develop proposals for buses to overcome delays due to congestion and at traffic signals.</p> <p>CP Moving traffic offences civil enforcement being progressed as business case to SCC cabinet.</p> <p>CP Bus Rapid Transit study scoped in preparation to commission study</p>
		<p>SLB passenger charter launched 12 Aug</p> <p>SLB Marketing sub-group to publicise bus services and brand the work of the partnership, invitation for nominations to join in this marketing design work</p> <p>SLB £2m allocated to subsidising socially necessary services that have been withdrawn by commercial operators</p> <p>SLB Network review undertaken to DfT July deadline, no feedback received as yet. A second review being initiated ahead of anticipated changes in March when support funding ceases.</p> <p>SLB Multi operator ticketing agreement draft 2 under discussion</p>
4	Forum Feedback	
		<p>JW happy to receive items from this meeting to take to the Forum</p>
5	Schedule of future meetings	
		<p>SLB to issue future invites.</p> <p>JW proposed some face to face meetings with operator to discuss challenges faced</p> <p>VK proposed face to face meetings to be attended via bus travel, recognising the constraint this would impose</p>
6	Any other business	
		<p>JW Moving Traffic Civil Enforcement process detail requested. CP explained next step to gain cabinet approval of business case, prior to consultation and submission to DfT. Option of using bus lane enforcement also being examined.</p>

		BW highlighted need for ticketing to be multi operator & multi modal. SLB confirmed bus rail ticketing being discussed.
		<p>MW commented that there were too many buses in town and rural services could terminate at park & ride sites. SLB confirmed this is an option but through ticketing and minimal interchange times would help make such an option more popular. Potential for smaller scale transport hubs in other locations.</p> <p>CP emphasised the ambition to promote more bus services to increase passenger numbers and generate a modal shift from car use to bus use where possible.</p> <p>JW proposed that Park & Ride buses need to have a significant journey time benefit over the private car user</p>
		<p>VK asked for further detail of socially necessary service subsidy is allocated</p> <p>SLB subsidy provided to replace commercial services that have been cancelled. Limited budget allocated where services justified based on active passenger numbers, amount of subsidy and impact of the service to the local community</p>
		<p>MG A134 temporary stops remain a safety concern.</p> <p>SLB & VK both have meetings with new Chambers managing director and will raise the issue. Chambers assign their route based on commercial decision, this will determine if the temporary stops are still used. SLB aware of the stops and need to find funding to improve the situation.</p>