

Notes of meeting

<b>Title of Meeting:</b>	Suffolk Enhanced Partnership Project Board #4
<b>Purpose or Mandate:</b>	A collaborative approach to improving passenger transport
<b>Date:</b>	24 Oct 2022
<b>Place:</b>	TEAMS meeting
<b>Times:</b>	14:00 – 15:30
<b>Attended:</b>	Cllr Alexander Nicoll    SCC (chair) Simon Barnett            SCC Thomas Fisher            SCC Bill Hiron                 Stephenson Paul Horne                 SCC Paul Martin                First Graeme Mateer            SCC Calum Poole                SCC Andrew Pursey            Border Bus Martyn Simonds            Simonds Timothy Stephenson      SCC Heath Williams            Ipswich Buses Justin Wythe               Ipswich Buses
<b>Minute-taker:</b>	P Horne

Item No.	Item Description	Relevant business considered, facts noted, the decision taken and its rationale
<b>1</b>	<b>Welcome and Introductions</b>	
		Cllr Nicoll welcomed all to meeting
<b>2</b>	<b>Bus Service Improvement Plan Update</b>	
	DfT feedback	<p>S Barnett - 13 Oct meeting with DfT to feed back on Suffolk BSIP bid, some suggestions for improvements made.</p> <p>C Poole - DfT now looking for a pipeline of schemes with more detailed, ready for any future funding opportunities.</p> <p>Those local authorities awarded BSIP funding are yet to receive their allocations.</p>
	Annual review	Annual review of BSIP (due 31 Oct), potential extension given the delayed feedback from DfT. Initially an obligations tracker provided to DfT with progress against obligations.
<b>3</b>	<b>Data</b>	

		<p>DfT's BSIP feedback identified that data is key. S Barnett highlighted the need for data to justify and support schemes. Where possible data can be aggregated, but this is difficult on corridors with a single operator. P Martin happy to assist but patronage and revenue data is commercially sensitive.</p> <p>Cllr Nicoll proposed S Barnett provides a menu of the data required for operators to consider if they are able to provide.</p>
4	<b>Highway Works</b>	
	Site visit	<p>C Poole – 14 Oct a bus tour of Ipswich area corridors/pinchpoints to help prepare a suite of preliminary designs and build associated business cases.</p> <p>East, West &amp; BMS districts of Suffolk have smaller number of proposals and less developed at present. Additional feedback welcome via bus strategy email.</p> <p>Bus priority schemes liable to be focussed around congestion hot spots, signal priority and bus lanes in urban centres, these corridors also benefit last miles of rural to urban travel.</p>
	Network Assurance	<p>A Pursey raised concerns at continuing inaccuracy of information on road closures, conflicting and misleading notification. A Pursey has continued to feedback to Network Assurance on issues he has noted. Some of recent examples shared with G Mateer to take into discussion with Network Assurance team.</p> <p><b>Action 4/1 G Mateer</b> to report back on discussion with Network Assurance</p>
5	<b>Service Funding</b>	
	Bus Recovery Grant	S Barnett – BRG extended to December and hopefully to March 2023. First payment expected shortly.
	Regulatory Framework	Cllr Nicoll – Transport East Parliamentary Grouping to advocate for change in current funding framework. Enhanced Partnership to feed into debate via Transport East.
	Fare Cap	<p>J Wythe asked for latest news of this government proposal.</p> <p>B Hiron advised that terms and conditions being developed and as yet no offers have been made to bus operators.</p> <p>T Stephenson to contact DfT for an update</p>
	Contracts	<p>A Pursey raised concern at contracts being awarded to Vertas.</p> <p><b>Action 4/2 T Stephenson</b> to share public link for school contract committee report with A Pursey</p>
6	<b>Publicity &amp; Marketing Group</b>	
	Membership	<p>Membership of this group discussed in meeting,</p> <p><b>Action 4/3 S Barnett</b> to set up initial meeting to agree terms of reference to promote bus services.</p> <p>Names identified for the group David Jordan (FEC), Cllr Suzie Morley, Cllr Alexander Nicoll, Mark Nicholas (SCC), Justin Wythe, Andrew Pursey &amp; Mark Langford (SCC Comms)</p>

	Timetable cases	S Barnett – cases to be funded by SCC, operators to provide contents
	Unmarked stops	<p>A Pursey – highlighted high number of unmarked stops (on Google maps) and suggested these should be marked with flag and pole.</p> <p>S Barnett confirmed there are 4000 unmarked stop of the 6800 total, some are a historic anomaly existing to plot routes on old database system and transferred en bloc to NaPTAN the national public transport stops database.</p> <p><b>Action 4/4 S Barnett</b> to discuss with colleague the means of removing redundant “route plotting” stops from system</p>
3	<b>Future Meetings</b>	
		Meeting agreed future meetings every 2 months, S Barnett to arrange next meeting for December
4	<b>Any Other Business</b>	
	Network Review	T Stephenson referenced the second review to prepare for an expected DfT request for it to be revisited early 2023, operators to be contacted for their assistance.