

Title of Meeting:	Suffolk Enhanced Partnership Board meeting
Purpose or Mandate:	A collaborative approach to improving passenger transport
Date:	24 th April 2023
Place:	Teams Meeting
Time:	10:00 – 12:00
Attendees:	<p>Cllr Alexander Nicoll (AN) – Suffolk CC - Chair Timothy Stephenson (TS) – Suffolk CC Paul Martin (PM) - First Andrew Pursey (AP) - Borderbus Graeme Mateer (GM) – Suffolk CC Calum Poole (CP) – Suffolk CC Justin Wythe (JW) – Ipswich Buses Rob Crawford – Coach Services Rick Martin – Coach Services</p>
Apologies:	<p>Simon Barnett – Suffolk CC Bill Hiron - Stephensons</p>
Minute taker:	Robert Kemp (RK)

Agenda item	Description	Information/Reports/Comments
1.	DfT visit	<p>TS – DfT will be visiting Suffolk CC offices on 2nd May to talk about our BSIP, EP, achievements so far with no funding and what we'd like to do in the future. They will also meet operators First and Stephensons as well as colleagues from Transport East and Community Transport. Ipswich Buses had not been invited due to the new MD only just taking post although he is very welcome to attend if he wishes.</p> <p>A range of other issues will be discussed such as the £2 fare cap and BRG ending.</p> <p>Have been specific with who they speak to and the meeting will have no political influence and will just be with officers.</p> <p>AN – which officers are attending?</p> <p>TS – Tim, Graeme, Calum and Robert. Unfortunately Simon will still be off sick. Junior members of staff who have benefitted from training and personal development through the capacity grant will be also be invited.</p> <p>AN – don't want them to go away thinking we have benefitted too much and there still should be some hard questions asked. Look forward to hearing feedback from the meeting.</p> <p>TS – Ideas to discuss with DfT include Travel Hubs which we'd promised to do in the BSIP. Travel Hubs will be in areas not well served by public transport but where DRT, shared taxis etc will link into the existing networks at the hubs. This will be included in the new connecting communities contracts.</p>
2.	Traffic Signal Policy	<p>CP – have received comments through, thank you. Looking to finalise the policy and at areas where this can be rolled out. This will mainly be the pipeline schemes but will look at others too.</p>
3.	BRT Study	<p>CP – the study is now complete, thank you for those that made comments. Following documents being distributed at the recent Councillor Group meeting no further comments were received from Councillors.</p> <p>Accepted the conclusions of the study that an authentic BRT service would struggle in Suffolk.</p> <p>West End Road scheme was postponed due to bad weather but has been rescheduled for July. Currently looking for scheme ideas/congestion points outside of Ipswich.</p>

		<p>Traffic enforcement scheme has now received support from Suffolk Police. The next application window is October. Can then move on with the sights identified.</p> <p>AN – ANPR has been operating in the local parish and has seen a large volume of traffic going 15-20mph over the limit. Evidence is clear that where it’s carried out it is useful.</p> <p>Good that Councillors were asked for comment on BRT but this may need to be revisited if there are any new Councillors after the election.</p> <p>JW – some time ago an intervention list was created. Is it now the end of it?</p> <p>CP – Ipswich is now covered through the QBP legacy but still working with the current list. Opportunities are now needed in other towns/areas.</p> <p>PM – a corridor assessment was done in Ipswich but not all areas. Shouldn’t be discouraged from identifying more, it’s an evolving situation. Ideas have been given for Lowestoft and Aldeburgh.</p> <p>AN – DfT need to get the message that there is no end to the level of what we can do if we have some funding.</p> <p>TS – DfT will look at BSIP and how it fits in with active travel and local transport plan. Make DfT aware that this works holistically.</p> <p>AN – Suffolk has been very successful in active travel funding.</p> <p>PM – Suffolk is leading other authorities in active travel schemes that incorporate bus movements. At a recent Transport East meeting it was discussed about the dangers of doing things in isolation.</p>
4.	Marketing	<p>TS – the job description for the marketing officer post is being drawn up and evaluated.</p> <p>AN – suggest that the marketing group convenes after the 4th May.</p> <p>Can something be put together that shows how we work together with operators, Councillors and other stakeholders.</p> <p>AP – 522 service changes next week. No timetable cases in place which have been requested so can not publicise to the public. It is frustrating that the basics can not be done.</p>

		TS – will follow this up and get it sorted.
5.	AOB	<p>TS – at a Transport East meeting the Norfolk CC principle of platinum, gold and silver bus stops was mentioned. Any information on this?</p> <p>PM – there is national guidance on this which Norfolk CC have gone with. It's to do with graduated levels of infrastructure etc at each stop.</p> <p>TS – sounds like active travel. Can make gold stops as part of travel hubs.</p> <p>AP – bus shelters at Worlingham not been replaced.</p> <p>RK – aware of both. One was Parish owned which they are claiming on their insurance. Given the go ahead to purchase a new one on their behalf last week. The other we are replacing.</p> <p>CP – with regards to integrating active travel into passenger transport, improvements to stops/shelters etc is included.</p> <p>PM – in Norfolk the operators will often identify the stops with data to back up usage at each one.</p> <p>PM – where are we with the multi-operator ticketing. Understand this was on hold whilst £2 fare cap was in place but can start programming ready for 1st July.</p> <p>TS – on hold due to £2 fare cap. Just need a mandate from the board to go ahead.</p> <p>AN – as no objections then confirm that the board wants this to go ahead.</p> <p>TS – could operators give an update on £2 fare cap as it may be useful for Councillors should they be asked.</p> <p>PM – slight upturn in numbers which is encouraging. May well get a further benefit should the warmer weather return.</p> <p>JW – not affected as most of the town services are under £2 anyway. The rural services that are operated have not seen any increase in passenger numbers.</p>
6.	Date of Next Meeting	26 th June 2023